



MPAC-WNY Community Mini-Grants

Supporting Community Organizations During the COVID-19 Pandemic

The Muslim Public Affairs Council-Western New York (MPAC-WNY) is aligned with MPAC's national initiative to work for the civil rights of all Americans, to work with communities to improve the lives of our citizens and for a positive, constructive relationship between American Muslims and their representatives. MPAC-WNY has worked tirelessly to integrate Islam into American pluralism and develop young leaders with the purpose of enhancing the political and civic participation of American Muslims.

Based in Buffalo, New York, the organization is dedicated to support community-led projects related to the COVID-19 Pandemic initiated during the holy month of Ramadan. Because this is a global crisis, we understand, the needs and resources of each community can look very different. As such, the purpose of the MPAC-WNY Community Mini-Grants Program, is to provide resources and funding to community-based organizations, locally-owned businesses and faith-based organizations for the implementation of a community or volunteer-led projects that directly help to: (1) Combat or address the needs arising from the COVID-19 pandemic, (2) Offer relief and/or support services or (3) Provide programs and/or assistance for low-income communities that may be disproportionately impacted by COVID-19. Candidates may request a minimum of \$ 500.00 to a maximum of \$ 2, 500.00

GRANT TIMELINE	GRANT TERMS
<ol style="list-style-type: none"> 1. Application Release Date: May 4, 2020. 2. Application Due Date: May 15, 2020. 3. Awards Announced: May 20, 2020. 4. Project Completion Deadline: July 31, 2020. 	<ol style="list-style-type: none"> 1. Award amount ranges from \$500 (min) to \$2, 500 (max) 2. Grant funds may be used only for items included in the application. 3. Projects must be completed by July 31, 2020; otherwise funding may be terminated. 4. Review committee may request for additional information and/or proof of documentation if necessary.

ELIGIBLE APPLICANTS

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Community-based organizations, small locally owned businesses and faith based organizations located and operational in Western New York region are eligible to apply. In order to qualify for the MPAC-WNY Community Mini-Grant, each applicant is required to:

1. Describe their organization's or business's background, mission and vision.
2. Propose a service, program or project that helps to combat or address the needs arising from the COVID-19 pandemic.
3. Recruit 3 or more committed volunteers or community members that will complete the project.
4. Grant requests will range from \$500 to \$2,500.
5. The funds allocated must be spent within Western New York region
6. Applicant must address all the questions completely. Incomplete application will not be acknowledged or considered for any funding request.
7. If the applicant has tax-exempt status, appropriate documentation should be included with the application.

APPLICATION EVALUATION

The MPAC-WNY Community Mini-Grant consists of a diverse and distinct group of committee members. All committee members are appointed by the MPAC board and will review each proposed project application and will notify approval or denial of the request to each applicant. The committee may reach out to the applicants if any additional information is needed or make project recommendations.

GRANT SUBMISSION

Completed applications should be sent to : [**wny@mpac.org**](mailto:wny@mpac.org)

For any questions or concerns, please do not hesitate to reach out to us at the same e-mail at your earliest convenience.

1. Application must be received by the **deadline of May 15, 2020.**
2. Incomplete applications or application received after the deadline will not be considered.
3. Applications and documents submitted will become the property of MPAC-WNY, whether or not funding is provided.
4. Any information submitted may be used by MPAC-WNY for informational purposes with due recognition to the applicant.

Application Continues on Page 3

MPAC-WNY Community Mini-Grant Application 2020

Name of Faith Group/organization:
Address of Organization:
Telephone: Organization E-mail:
Website address, if applicable:

Project Lead(s) Contact Information (please provide two contacts):

Name:	Name:
E-mail:	E-mail:
Telephone:	Telephone:

Proposed Project Title:
Project location:
Project start and finish dates:

Grant Amount Requested:	
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1. NARRATIVE

- Briefly describe your organization's background, mission and vision (20 points)
(Maximum one page, minimum font 12)

- Briefly describe your community needs in relation to COVID-19 (40 points)
(Maximum one-page, minimum font 12)

- Please provide a short description of project date, action and activity details. (10 points)

Date	Action	Detail
Example: i.e. 5/22/2020	i.e. Mask Give Away	I.e. Volunteers will offer free face masks to community members at

2. PROJECT BUDGET

- Please provide a short description of items(s), costs associated and total. (10 points)

Item	Cost	Total
Example: i.e. 500 face masks	i.e. \$2/each	i.e. \$1000

3. COMMUNITY/ VOLUNTEER FORM

- A minimum of 3 committed volunteers or community members are required for the project proposal. The volunteer(s) may be contacted to confirm their commitment by a member of the review committee. (20 points)

Name:	E-mail:	Phone Number:

Thank you for completing the MPAC-WNY Community Mini-Grants Application!

For MPAC-WNY Office Use Only:

Name of applicant organization:

Reviewed By:

Score #1 Score #2 Score #3 Score #4

Total Avg. Score:

General/Relevant Comments:

Committee Recommendation: Approved Not Approved

Amount Awarded: \$

Comments/Instructions/Remarks:

Signature:

Date: